



Title: Sustainable Procurement Policy

Code: GU-PL60SPR

Version: 1.1

Date of Issue: 2024

Effective Date: July 2024

Approval Authority: Board of Trustees

Document Owner: Chief Operation Officer (COO)

Review: The policy is subject to a periodic review every 4 years or in a shorter cycle as per amendments of University policies

1. Purpose

Gulf University is committed to integrating sustainability principles into its procurement processes in order to minimize environmental impact, promote ethical sourcing, and support responsible consumption and production practices. This policy outlines the university's dedication to sustainable procurement to achieve long-term environmental, social, and economic benefits.

2. Scope

The document applies to all Gulf University purchases and contracts.

3. Acronyms

BQA	Education and Training Quality Authority
COO	Chief Operating Officer
HEC	Higher Education Council

4. Definitions

- **Sustainable Procurement:** The process of purchasing goods, services, and works that consider social, environmental, and economic factors to minimize negative impacts and promote positive outcomes throughout the supply chain.
- **Responsible Consumption and Production:** Sustainable Development Goal 12 focuses on ensuring sustainable consumption and production patterns, including resource efficiency, waste reduction, and sustainable management of natural resources.
- **Ethical Sourcing:** The practice of procuring products and services from suppliers who adhere to ethical labor practices, environmental standards, and social responsibility criteria.

5. Policy Details:

- 5.1. Environmental Responsibility: Gulf University is committed to prioritize the procurement of goods and services that have minimal environmental impact, promote resource efficiency, and support sustainable practices throughout their lifecycle.
- 5.2. Social Responsibility: The university is committed to promoting ethical sourcing practices, ensuring fair labor conditions, respecting human rights, and supporting diversity and inclusion within its supply chain.
- 5.3. Economic Viability: Sustainable procurement practices at Gulf University shall consider the long-term economic viability of suppliers, fostering partnerships that promote innovation, efficiency, and value for money.
- 5.4. Compliance and Transparency: The university adheres to all relevant laws, regulations, and ethical standards in its procurement processes, promoting transparency and accountability in supplier relationships.
- 5.5. Continuous Improvement: Gulf University is committed for continuous improvement in its sustainable procurement practices, setting targets, monitoring performance, and engaging stakeholders to drive positive change.

6. Procedures

- 6.1. **Vendor Selection:** Evaluate suppliers based on their environmental and social performance, ethical practices, and commitment to sustainability before entering into procurement contracts.
- 6.2. **Product and Service Criteria:** Establish criteria for selecting goods and services that prioritize sustainability, including energy efficiency, recyclability, ethical sourcing, and compliance with environmental standards.
- 6.3. **Life Cycle Assessment:** Consider the full life cycle impacts of products and services in procurement decisions, from production and transportation to use and disposal, to minimize environmental harm.

7. Responsibilities

Board of Trustees is responsible for:

- Ensuring appropriate implementation of this policy.

President is responsible for:

- Ensuring appropriate implementation of this policy.

Vice President for Academic Affairs is responsible for:

- Appropriate implementation of this policy.

Chief Operating Officer is responsible for:

- Appropriate implementation of this policy.

Facilities and Purchasing Manager

- Following this policy appropriately.

8. Related Policies

- All University Policies

9. Related Procedures

- All University Procedures

10. Related References and Standards

BQA	Institutional Review Handbook
BQA	National Qualifications Framework Handbook
BQA	Programs-within-College Reviews Handbook
HEC	Regulations and Resolutions

President Signature:

